



Preliminary information

Please advise preferred form of correspondence: email fax mail
Please advise most suitable contact time: am pm evenings weekend

Business Name:

(LEGAL NAME UNDER WHICH YOU CONTRACT)

Trading Name:

(IF DIFFERENT TO ABOVE)

Contact Person:

Postal address:

Physical address:

Ph:

Fax:

Mob:

Email:

Web:

If a Company, is this a subsidiary of another entity?

YES

NO

If, Yes, please provide other companies name(s).

How long have you been in business?

Trading information

Under what structure does your business operate?

Sole Trader

Go to question 1

Legal Partnership

Go to question 2

Private Limited Company

Go to question 3

Trading Trust

Go to question 4

1. SOLE TRADER

Have you personally been involved in any building dispute requiring mediation, arbitration or adjudication to resolve within the last 5 years?

YES NO

Have you ever been involved in a receivership and/or liquidation whilst operating a business?

YES NO

Have you ever been adjudged bankrupt?

YES NO

2. LEGAL PARTNERSHIP

Has any partner been involved in any building dispute requiring mediation, arbitration or adjudication to resolve within the last 5 years?

YES NO

Has any partner ever been involved in a receivership and/or liquidation whilst operating a business?

YES NO

Has any partner ever been adjudged bankrupt?

YES NO

3. PRIVATE LIMITED COMPANY

Has any Director been involved in any building dispute requiring mediation, arbitration or adjudication to resolve within the last 5 years?

YES NO

Has any Director ever been involved in a receivership and/or liquidation whilst operating a business?

YES NO

Has any Director ever been adjudged bankrupt?

YES NO

4. TRADING TRUST

PLEASE ADVISE FULL NAMES OF ALL TRUSTEES:

Has any Trustee been involved in any building dispute requiring mediation, arbitration or adjudication to resolve within the last 5 years?

YES NO

Has any Trustee ever been involved in a receivership and/or liquidation whilst operating a business?

YES NO

Has any Trustee ever been adjudged bankrupt?

YES NO

Business Profile

Home Builder - less than 10 houses

Home Builder - more than 10 houses

Specialist Home Builder - Architectural

Renovations / Alterations

Project Management - in addition to building

Project Management - only

Main Trading Activity

Single dwelling - Contract home

Single dwelling - Display / 'spec'

Unit / Townhouse - Less than 3 dwellings per site

Multi-unit Development - More than 3 dwellings per site

Turnover

Estimated maximum annual turnover in the next 12 months

\$

Estimated number of contracts to be completed in the next 12 months

Construction Management

Name of Construction Manager / Supervisor

Is he/she Trade Qualified YES NO

If Yes, date qualification obtained:

When completed, please fax to: 07 579 6258 or mail to: PO Box 616 Tauranga 3140.